## **Directions for HIRETOUCH**

Point your browser to: <u>http://employ.uillinois.edu</u>



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## **HireTouch** University Administration HOME APPLICANTS JOBS POOL PROSPECTS TASKS REPORTS RESOURCES SETUP TEST JOB - DO NOT APPLY Actions Edit Demographics Send Correspondence Upload a Document Attach a Note Create a Task Closed Properties Applicants Activity Processes Forms Details | Additional Information | Job Alerts | Posting Processes To approve forms, click on the forms tab Properties PAPE: Pending 12/17/09 EED Form Submitted Pending 12/15/10 I: Approval 9/22/10 Waiver: EED Form 12/17/09 II: 12/17/09 12/17/09 from the Job menu. You will be able to Job Details Title: TEST JOB - DO NOT APPLY view a document and approve it. Requisition Job Code: Job Category: Job Details Job Function Created: 12/17/2009 Organization Code: 9368000 Status: Closed Organization Name: OTM Chicago Organization Display Name: Office of Technology Management Location: Department: Hire Type: External Contact Opened Date: Closed Date Desired Start Date: Short Description Long Description: 1. Create, facilitate, implement and lead external business development initiatives to advance University of Illinois at Chicago's intellectual property and maximize its financial results in both the short and long term. 2. Create and implement an external business development strategy to increase the OTM's exposure to potential licensees. Utilizing the Salesforce.com customer relationship management platform, create performance measurements for the business development strategy, create transaction summaries on all external business development activities and provide post-transaction reviews for all processes related to the external Properties Applicants Activity Processes Forms Job Forms | Form Packages | Comments Show Job Forms Form Name Auto Generated Number Due Date Status Completed Completion Date Recertify Action Approval Document History 🕃 Add/Remove Forms

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