

## 2020 Bi-Weekly PAYROLL SCHEDULE

### Nonacademic, Students, Hourlies & Grad Hourlies

Month	Pay No.	Work Time Paid (Pay Period)	Paycheck Process Date (Calc Date)	Pay Date	Insurance Coverage Dates
JAN	1	12/15/2019 - 12/28/2019	01/03/2020	01/08/2020	01/01/2020 - 01/15/2020
	2	12/29/2019 - 01/11/2020	01/15/2020	01/22/2020	01/16/2020 - 01/31/2020
FEB	3	01/12/2020 - 01/25/2020	01/29/2020	02/05/2020	02/01/2020 - 02/15/2020
	4	01/26/2020 - 02/08/2020	02/12/2020	02/19/2020	02/16/2020 - 02/29/2020
MAR	5	02/09/2020 - 02/22/2020	02/26/2020	03/04/2020	03/01/2020 - 03/15/2020
	6	02/23/2020 - 03/07/2020	03/11/2020	03/18/2020	03/16/2020 - 03/31/2020
APR	7	03/08/2020 - 03/21/2020	03/25/2020	04/01/2020	04/01/2020 - 04/15/2020
	8	03/22/2020 - 04/04/2020	04/08/2020	04/15/2020	04/16/2020 - 04/30/2020
	***9	04/05/2020 - 04/18/2020	04/22/2020	04/29/2020	***No deductions taken
MAY	10	04/19/2020 - 05/02/2020	05/06/2020	05/13/2020	05/01/2020 - 05/15/2020
	11	05/03/2020 - 05/16/2020	05/20/2020	05/27/2020	05/16/2020 - 05/31/2020
JUN	12	05/17/2020 - 05/30/2020	06/03/2020	06/10/2020	06/01/2020 - 06/15/2020
	13	05/31/2020 - 06/13/2020	06/17/2020	06/24/2020	06/16/2020 - 06/30/2020
JUL	14	06/14/2020 - 06/27/2020	07/01/2020	07/08/2020	07/01/2020 - 07/15/2020
	15	06/28/2020 - 07/11/2020	07/15/2020	07/22/2020	07/16/2020 - 07/31/2020
AUG	16	07/12/2020 - 07/25/2020	07/29/2020	08/05/2020	08/01/2020 - 08/15/2020
	17	07/26/2020 - 08/08/2020	08/12/2020	08/19/2020	08/16/2020 - 08/31/2020
SEP	18	08/09/2020 - 08/22/2020	08/26/2020	09/02/2020	09/01/2020 - 09/15/2020
	19	08/23/2020 - 09/05/2020	09/10/2020	09/16/2020	09/16/2020 - 09/30/2020
	***20	09/06/2020 - 09/19/2020	09/23/2020	09/30/2020	***No deductions taken
OCT	21	09/20/2020 - 10/03/2020	10/07/2020	10/14/2020	10/01/2020 - 10/15/2020
	22	10/04/2020 - 10/17/2020	10/21/2020	10/28/2020	10/16/2020 - 10/31/2020
NOV	23	10/18/2020 - 10/31/2020	11/04/2020	11/10/2020	11/01/2020 - 11/15/2020
	24	11/01/2020 - 11/14/2020	11/18/2020	11/25/2020	11/16/2020 - 11/30/2020
DEC	25	11/15/2020 - 11/28/2020	12/02/2020	12/09/2020	12/01/2020 - 12/15/2020
	26	11/29/2020 - 12/12/2020	12/16/2020	12/23/2020	12/16/2020 - 12/31/2020

(\*\*\*) When there are 3 pay dates in the same month, voluntary deductions will not be taken on the 3rd pay date

- 1) An employee must be actively employed, or benefits eligible on the first day of an insurance coverage period to owe premiums for that period.
- 2) Owed back premiums will be taken from the next available paycheck after University Payroll & Benefits is notified of the discrepancy. Employees will be notified of this action by email and campus mail.