# Faculty and Other Academics Position Class Structure

| First character | | Second Character | | Third Character | | Fourth Character | | Fifth Character | |
|---|---|---|---|---|---|---|---|---|---|
| Value | Employee Class | Value | Service Reference | Value | Rank | Value | Rank modifier | Value | Status Modifier |
| A | Tenure/Tenure Track Faculty | A | 9 Month | A | Professor | A | N/A | A | N/A |
| B | Other Academics | B | 10 Month | B | Associate Professor | B | Extension | B | Interim |
| C | Assistants & Fellows | C | 12 Month | C | Assistant Professor | C | Library | C | Acting |
| D | Practicing Faculty | D | < 9 Month | D | Instructor | D | Military | D | Adjunct |
| | | E | Non Service | E | Lecturer | E | Endowed, Named or Distinguished | E | Visiting Adjunct |
| | | F | Hourly | F | Scholar | F | Clinical | F | Visiting |
| | | G | G-Z Reserved for Growth | G | Artist-In-Residence | G | Research | G | Emerita/us |
| | | H | | H | Inst/ Dept. Affiliate | H | Teaching | H | Retire/Rehire |
| | | J | | J | Associate (non student) | J | Medical | J | Union Inclusion |
| | | K | | K | Post Doc Research Assoc | K | Pharmacy | K | Union Exclusion |
| | | L | | L | Patient Care | L | Non-Medical Intern | L | L - Z Reserved for Growth |
| | | M | | M | Resident | M | Physical Therapy | M | |
| | | N | | N | Intern/Extern | N | Senior | N | |
| | | P | | P | Librarian | P | Principal | P | |
| | | Q | | Q | Education Specialist | Q | Extension/Teaching | Q | |
| | | R | | R | Trainee | R | Dental | R | |
| | | S | | S | Grad Appt | S | | S | |
| | | T | | T | UnderGrad Appt | T | | T | |
| | | U | | U | Post Doc Fellow | U | | U | |
| | | V | | V | Pre Doc Fellow | V | Veterinary Resident/Intern | V | |
| | | W | | W | Assistant (non student) | W | Teaching/Research | W | |
| | | X | | X | X-Z Reserved for Growth | X | Pre-Professional | X | |
| | | Y | | Y | | Y | Teaching Required | Y | |
| | | Z | | Z | | Z | Resident Advisor/Counselor | Z | |

**Per Change Request - as of 2/20/08 these rules are not strictly followed for B**** & C**** P-Classes (esp. in terms of the segment order of the description).**

# Academic Professional Position Class Structure

| First character | | Second Character | | Third Character | | Fourth Character | | Fifth Character | |
|---|---|---|---|---|---|---|---|---|---|
| **Value** | **Title Designation** | **Value** | **Title Modifier** | **Value** | **Function Indicator** | **Value** | **Function Descriptor** | **Value** | **Status Modifier** |
| A | A - D Reserved for Faculty and Other Academic Position Class Codes | A | N/A | A | N/A | A | N/A | A | N/A |
| B | | B | Executive | B | Athletics/Recreation | B | | B | Interim |
| C | | C | Executive Associate | C | Business and Finance | C | | C | Acting |
| D | | D | Executive Assistant | D | Communications/Public Relations/Advancement | D | | D | Adjunct |
| E | President | E | Associate | E | Community/Human Services | E | | E | Visiting Adjunct |
| F | Vice President | F | Assistant | F | Creative/Fine Arts | F | | F | Visiting |
| G | Chancellor | G | Senior | G | Educational | G | | G | Emerita/us |
| H | Provost | H | Sr. Associate | H | Facilities/Public Safety | H | | H | Retire/Rehire |
| J | Vice Chancellor | J | Sr. Assistant | J | General Administration | J | | J | Affiliate |
| K | Vice Provost | K | Executive Asst. to | K | Health/Medical | K | | K | K - Z Reserved for Growth |
| L | Dean | L | Asst. to Executive | L | Human Resources | L | | L | |
| M | Director (Exec. Level) | M | Asst. to | M | Information Technology Systems | M | | M | |
| N | Director | N | Asst. to Associate | N | Library and/or Research Information | N | For Function Descriptor Values, please refer to the *Position Class-Fourth Character Function Descriptor Values List* | N | |
| P | Department Head | P | Asst. to Assistant | P | Research Support | P | | P | |
| Q | Unique Administrator Title | Q | Principal | Q | Research Disciplines | Q | | Q | |
| R | Coordinator | R | Deputy Associate | R | Student Services | R | | R | |
| S | Specialist | S | Vice | S | S - Y Reserved for Growth | S | | S | |
| T | Unique Professional Title | T | Lead | T | | T | | T | |
| U | Department Chair | U | U - Z Reserved for Growth | U | | U | | U | |
| V | V - Z Reserved for Growth | V | | V | | V | | V | |
| W | | W | | W | | W | | W | |
| X | | X | | X | | X | | X | |
| Y | | Y | | Y | | Y | | Y | |
| Z | | Z | | Z | State Surveys | Z | | Z | |

## Position Class - Fourth Character Function Descriptor Values List

| Function Value (3rd Character) | Function Descriptor Value (4th Character) | |
|---|---|---|
| A | | Not Applicable |
| | A | Not Applicable |
| B | | Athletics/ Recreation |
| | A | Not Applicable |
| | B | Adaptive Sports Programs |
| | C | Administration |
| | D | Athletics-Intercollegiate |
| | E | Campus Recreation Programming |
| | F | Coaching |
| | G | Compliance |
| | H | Intramural Coaching |
| | J | Strength Coaching |
| | K | Training-Athletic |
| | L | Sports Programs-Intramural |
| | M | Sports Operations |
| C | | Business and Finance |
| | A | Not Applicable |
| | B | Accounting |
| | C | Budgeting/ Planning/ Budget Analysis/ Reporting |
| | D | Cash Management/ Investments |
| | E | Claims/ Risk Management/ Insurance/ Actuary |
| | F | Credit/ Collections |
| | G | Financial/ Economic Analysis |
| | H | Grants/ Contracts/ Sponsored Programs |
| | J | Internal Audits |
| | K | Payables |
| | L | Payroll |
| | M | Purchasing/ Materials & Services |
| | N | Real Estate |
| | P | Retail Management/ Sales |
| | Q | Student Accounts Receivable |
| | R | Project Management |
| | S | Tax Compliance |
| | T | Human Resources |
| D | | Communications/ Public Relations/ Advancement |
| | A | Not Applicable |
| | B | Alumni Affairs |
| | C | Broadcasting |
| | D | Conventions/ Programs/ Special Events/ Meetings/ Events Planning |
| | E | Corporate/ Foundation Relations |
| | F | Development/ Advancement |
| | G | Editing/ Reporting/ Writing/ Publishing |
| | H | Governmental/ Legislative Relations |
| | J | Marketing/ Sales/ Advertising |
| | K | Member Services/ Relations |
| | L | Public Relations/ Publicity/ Public Information |

|   | M | Scientific/ Technical Writing |
|---|---|---|
|   | N | Technical Writing |
|   | P | Graphic Design |
|   | Q | Publication Design/Layout |
| E |   | Community/ Human Services |
|   | A | Not Applicable |
|   | B | Accommodation Services |
|   | C | Community Services |
|   | D | Counseling |
|   | E | Social Work |
| F |   | Creative/ Fine Arts |
|   | A | Not Applicable |
|   | B | Architecture |
|   | C | Art Museum Staff/ Collections/ Exhibits |
|   | D | Dance |
|   | E | Media: Audio/ Video/ Cinema |
|   | F | Music |
|   | G | Performing Arts/ Production |
|   | H | Theater |
|   | J | Visual Arts & Design |
| G |   | Educational |
|   | A | Not Applicable |
|   | B | Continuing Education/ Seminars/ Programs/ Workshops |
|   | C | Cooperative Education Programs/ Internships (with other institutions) |
|   | D | Curriculum/ Academic Program/ Course Development/ Evaluation |
|   | E | Instructional Media Services |
|   | F | Public Service Education and Outreach |
|   | G | Student Health Education |
|   | H | Teaching/ Training |
|   | J | Academic Affairs |
|   | K | Faculty Affairs |
|   | L | Diversity/Minority/Womens Programs |
|   | M | International Activites |
|   | N | Aviation |
| H |   | Facilities/ Public Safety |
|   | A | Not Applicable |
|   | B | Construction |
|   | C | Environmental/ Occupational Health & Safety/ Risk Management |
|   | D | Facility Operations |
|   | E | Landscape/ Grounds |
|   | F | Mail/ Distribution Services |
|   | G | Materials Operations |
|   | H | Security/ Police |
|   | J | Site Planning/ Design |
|   | K | Project Management |
|   | L | Capital Projects |
|   | M | Utilities/ Physical Plant |
| J |   | General Administration |
|   | A | Not Applicable |
|   | B | Attorney/Legal |
|   | C | Board of Trustees |
|   | D | President's Office |
|   | E | Ethics/Compliance |

| K | | Health/ Medical |
|---|---|---|
| | A | Not Applicable |
| | B | Psychiatry/Clinical Psychology |
| | C | Dentistry |
| | D | Hospital Administration |
| | E | Pathology/Clinical Laboratory |
| | F | Nursing |
| | G | Nutrition/ Dietetics |
| | H | Occupational Therapy |
| | J | Pharmacy |
| | K | Physical Therapy |
| | L | Patient Services |
| | M | Public Health |
| | N | Student Health Services |
| | P | Veterinary Medicine/ Animal Health Care |
| | Q | Technical |
| | R | Management Technical |
| | S | Social Work |
| | T | Audiology/Speech Pathology |
| | U | Health Information Management |
| | V | Project Management |
| | W | Physician |
| | X | Physician Surgeon |
| L | | Human Resources |
| | A | Not Applicable |
| | B | Affirmative Action/ EEO |
| | C | Benefits |
| | D | Compensation |
| | E | International Staff Services |
| | F | Labor and Employee Relations |
| | G | Staffing/ Recruitment |
| | H | Training and Professional Development |
| | J | Project Management |
| | K | Data Analysis/Reporting |
| M | | Information Technology Systems |
| | A | Not Applicable |
| | B | Applications Analyst/ Programmer |
| | C | Database Administration |
| | D | Hardware Specialist |
| | E | Information Systems, Design/Analysis |
| | F | Network Administration |
| | G | Operating Systems/ Software Programming |
| | H | PC Specialist/ Microcomputers |
| | J | Project Management |
| | K | Scientific/ Research Programming |
| | L | Software Specialist |
| | M | Systems Analyst/ Programmer |
| | N | Telecommunications/ Networks |
| | P | User Support/ Consulting |
| | Q | Web Specialist |
| | R | Quality Assurance |
| | S | Security |
| | T | Reporting/Data Management |

| | U | Business Analysis |
|---|---|---|
| **N** | | **Library and/or Research Information** |
| | A | Not Applicable |
| | B | Collections (academic, not art collections) |
| | C | Information Systems & Records Management |
| | D | Data Analysis/ Institutional Research |
| | E | Library and Information Services |
| | F | Research Data Analysis/ Support |
| **P** | | **Research Support** |
| | A | Not Applicable |
| | B | Grant Preparation/ Development of Research Initiatives |
| | C | Project Coordination/ Execution/ Support |
| | D | Research Administration |
| | E | Technology Management |
| | F | Technical User Support |
| | G | Education/Outreach/Training |
| | H | Commercialization |
| **Q** | | **Research Disciplines** |
| | A | Not Applicable |
| | B | Basic and Applied Life Sciences |
| | C | Behavioral and Social Sciences |
| | D | Engineering |
| | E | Physical and Mathematical Sciences |
| | F | Professional Programs |
| | G | Health Sciences |
| | H | Humanities |
| | I | Agriculture |
| **R** | | **Student Services** |
| | A | Not Applicable |
| | B | Academic Advising |
| | C | Admissions/ Registrar |
| | D | Career Development/ Placement |
| | E | Dining Services |
| | F | Diversity/ Minority/ Women's Services |
| | G | Financial Aid |
| | H | Housing |
| | J | International |
| | K | Student Programming |
| | L | Project Management |
| | M | Recruitment |
| **Z** | | **State Surveys** |
| | A | Not Applicable |

| | Student Position Class Coding Structure | | | | | | |
|---|---|---|---|---|---|---|---|
| | **First character** | | **Second Character** | | **Third Character** | | **Fourth/Fifth Character** |
| Value | Placeholder | Value | Funding Reference | Value | Salary Grouping | Value | Placeholder/Unique Title Indicator |
| 8 | Student classification | N | Non Work Study | | **Urbana** | | **Urbana and Springfield** |
| | | W | Work Study | A | Group A | 1 | Urbana |
| | | | | B | Group B | 2 | Springfield |
| | | | | C | Group C | | |
| | | | | D | Group D | | |
| | | | | E | Work study Co-op Positions (Group E) | | |
| | | | | F | Service Rendered | | |
| | | | | | **Springfield** | | |
| | | | | G | Non Work Study | | |
| | | | | H | Work Study | | |
| | | | | I-K | Reserved for Growth | | |
| | | | | | **Chicago** | | **Chicago** |
| | | | | L | Group L | Jan-99 | One up numbering of unique titles with each UIC Salary Grouping |
| | | | | M | Group M | 0 | Reserved |
| | | | | N | Group N | | |
| | | | | P | Group P | | |
| | | | | Q | Group Q | | |
| | | | | R | Work study Co-op Positions (Group R) | | |
| | | | | S | Group S | | |
| | | | | T | Group T | | |
| | | | | U | Group U | | |
| | | | | V | Group V | | |
| | | | | W-Z | Reserved for Growth | | |

## Position Class – Reserved/Special Values and Classes List

| Special Purpose | Class or Range of Classes Reserved | Campus |
|---|---|---|
| Student Classifications | 8 + alpha classes (8A% - 8Z%) | All |
| UIC IT Custom Classes | 80%, 81%, and 82% classes | Chicago |
| FLSA Time Reporting | ZFLSA | All |

## Position Class – Exceptions

Per Change Request - as of 2/20/08, naming rules are not strictly followed for B**** & C**** P-Classes (esp. in terms of the segment order of the description).