



UNIVERSITY OF ILLINOIS SYSTEM

University of Illinois

Verification of *In Loco Parentis* Status

Name: _____

UIN: _____

Position: _____

Unit: _____

An “*in loco parentis*” relationship exists when a person intends to take on the role of a parent and, therefore, places themselves in the situation of a lawful parent by assuming and discharging the obligations of a parent to a child. A person who assumes the day-to-day responsibilities of caring for and financially supporting a child may qualify as a parent under the concept of *in loco parentis*.

An employee may be eligible to take leave to care for a child or children for whom they stand in the role of *in loco parentis*, as well as to care for an individual who once stood in the role of *in loco parentis* to them when they were a child.

Factors that may be considered in assessing whether an *in loco parentis* relationship exists include:

- the age of the child;
- the degree to which the child is dependent upon the person;
- the amount of support, if any, that is provided; and
- the extent to which duties commonly associated with parenting are exercised.

Please indicate the type of *in loco parentis* relationship you are seeking to verify. You should direct any questions that you may have to your university or system human resources office.

I am an employee who stands *in loco parentis* to a child or children.

Name of the child or children: _____

I am employee who had an individual stand *in loco parentis* to me as a child.

Name of parent or parents: _____

Employee's Signature

Date